

The **Institute for Public Administration** presents

2023 Delaware Municipal Clerks Institute

Sept. 8, 15, 22, 29
Oct. 13, 20
& Nov. 17

*This 40-hour program consists of
6.5 sessions on Fridays.*

*Note: The Oct. 27 session is
a virtual half day.
Sept. 15, Oct 13 & 20,
and Nov. 17 are in-person.*

9:00 a.m. to 4 p.m.
*Hybrid Training with
In-Person and Virtual Sessions*

\$550 Registration Fee
Scholarship Info Available

*Registration Deadline
August 25, 2023*

*The International Institute of Municipal
Clerks recognizes IPA's Municipal Clerks
Institute for CMC and MMC certification.*

● Register online.
**[www.bidenschool.udel.edu/
ipa/events/upcoming](http://www.bidenschool.udel.edu/ipa/events/upcoming)**

INSTITUTIONAL DIRECTOR

Valdese West

Assistant Policy Scientist, IPA
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Course Topics (*MMC topics) Include:

- Communication and Civil Discourse in Communities*
- Clerks as Catalysts: Municipal Clerks and Civics Education*
- Using Self Care as Burnout Prevention*
- Bridging the GAP, how the Grant Assistance Program is expanding opportunity to local governments
- Community Mental Health Strategies*
- Strategies HRM: Employee Engagement and Retention Strategies
- DE Plans*
- History of IPA/ Local Government in Delaware*
- IPA 50th Anniversary Celebration: Community Connections for Municipal Officials
- Clerks Practicum (all participants)*

I valued “the connections and networking opportunity and learning about how other municipalities operate.” – Institute Participant



UNIVERSITY OF DELAWARE
**BIDEN SCHOOL OF PUBLIC
POLICY & ADMINISTRATION**