The **Institute for Public Administration** presents

**2023 Delaware Municipal Clerks Institute**

**INSTITUTIONAL DIRECTOR**

Valdese West  
Assistant Policy Scientist, IPA  
University of Delaware

**Sept. 8, 15, 22, 29**  
Oct. 13, 20  
& Nov. 17

This 40-hour program consists of 6.5 sessions on Fridays.

Note: The Oct. 27 session is a virtual half day. Sept. 15, Oct 13 & 20, and Nov. 17 are in-person.

**9:00 a.m. to 4 p.m.**  
Hybrid Training with In-Person and Virtual Sessions

**$550 Registration Fee**  
Scholarship Info Available

**Registration Deadline**  
August 25, 2023

The International Institute of Municipal Clerks recognizes IPA’s Municipal Clerks Institute for CMC and MMC certification.

Register online.  
[www.bidenschool.udel.edu/ipa/events/upcoming](http://www.bidenschool.udel.edu/ipa/events/upcoming)

**Course Topics (*MMC topics) Include:**

- Communication and Civil Discourse in Communities*
- Clerks as Catalysts: Municipal Clerks and Civics Education*
- Using Self Care as Burnout Prevention*
- Bridging the GAP, how the Grant Assistance Program is expanding opportunity to local governments
- Community Mental Health Strategies*
- Strategies HRM: Employee Engagement and Retention Strategies
- DE Plans*
- History of IPA/ Local Government in Delaware*
- IPA 50th Anniversary Celebration: Community Connections for Municipal Officials
- Clerks Practicum (all participants)*

I valued “the connections and networking opportunity and learning about how other municipalities operate.” – Institute Participant