The Institute for Public Administration presents

2019 Municipal Clerks Certificate Training Program

MARCH 15, 22, 29, AND APRIL 5, 12, 26

This 40-hour program consists of six Friday sessions, with a "snow date" of May 3.

9:00 a.m. to 4 p.m.
Check-in begins at 8:30 a.m.

Kent County Levy Court Building
555 Bay Road Dover, DE 19901

$495 Registration Fee
Includes graduation luncheon and morning and afternoon snacks

Scholarship info available

Registration Deadline March 1, 2019

REGISTER ONLINE STARTING JAN. 8
www.ipa.udel.edu/events.html

Training Coordinator
FRAN FLETCHER
Policy Scientist, IPA
University of Delaware

Course Topics (*MMC topics) Include:

- Communication and Conflict Resolution*
- Organizational Management*
- The American Municipality*
- RideShare Delaware*
- Fundamentals of Real Estate Development for Local Governments*
- How Delaware Assists Common Interest Residential Communities
- Introducing Strategic Doing*
- Recent and Proposed Changes in Delaware Lead Regulations*
- Full Cost Recovery Rate Setting for Small Utilities*
- Technical Writing and Communication*
- Historic Preservation and Local Government*
- Community Change: Conflict and Progress*
- Public Archives
- Debt Issuance: From A (and before) to Z (and beyond)*
- Freedom of Information Act for Local Governments


Interested in taking these courses for MMC certification credits? Contact Fran Fletcher at franf@udel.edu or call 302-831-6812.