

2019 Municipal Clerks Certificate Training Program

**MARCH 15, 22, 29, AND
APRIL 5, 12, 26**

*This 40-hour program consists
of six Friday sessions,
with a "snow date" of May 3.*

9:00 a.m. to 4 p.m.

Check-in begins at 8:30 a.m.

Kent County Levy Court Building
555 Bay Road Dover, DE 19901

\$495 Registration Fee

*Includes graduation luncheon
and morning and afternoon snacks*

Scholarship info available

*Registration Deadline
March 1, 2019*

**REGISTER ONLINE
STARTING JAN. 8**
[www.ipa.udel.edu/
events.html](http://www.ipa.udel.edu/events.html)



TRAINING COORDINATOR

FRAN FLETCHER

Policy Scientist, IPA
University of Delaware

Course Topics (*MMC topics) Include:

- Communication and Conflict Resolution*
- Organizational Management*
- The American Municipality*
- RideShare Delaware*
- Fundamentals of Real Estate Development for Local Governments*
- How Delaware Assists Common Interest Residential Communities
- Introducing Strategic Doing*
- Recent and Proposed Changes in Delaware Lead Regulations*
- Full Cost Recovery Rate Setting for Small Utilities*
- Technical Writing and Communication*
- Historic Preservation and Local Government*
- Community Change: Conflict and Progress*
- Public Archives
- Debt Issuance: From A (and before) to Z (and beyond)*
- Freedom of Information Act for Local Governments

The International Institute of Municipal Clerks recognizes IPA's Municipal Clerks Certificate Training Program for CMC and MMC certification.

Interested in taking these courses for MMC certification credits? Contact Fran Fletcher at franf@udel.edu or call 302-831-6812.