Cyber Security Overview
March 6 | 9:00 a.m. to Noon
This presentation will provide an overview on cyber security and how phishing, ransomware, and breaches can affect your municipality.
Presented by Sandra Ennis-Alexander & Charlotte Wus, Delaware Department of Technology

Facilitating Effective Meetings in Public Administration
March 6 | 12:30 to 3:30 p.m.
This session will cover the benefits of networking and attributes of effective teams; ways to improve employee absenteeism and hold difficult personnel conversations; how to build a great culture through engaging with colleagues; and ways to maximize the effectiveness of a collaborative environment of best practice sharing.
Presented by Leann Moore, Institute for Public Administration

A Primer in Human Resources Law
March 13 | 9:00 a.m. to Noon
We will provide an overview of key state and federal employment laws, human resource management (HRM) practices and considerations that focus on public sector employment, and current HRM trends. Topic areas will include discussions on recruitment, hiring, Equal Employment Opportunity, performance management, payroll / benefits, and separation. Participants will be encouraged to ask questions throughout the presentation to ensure that they may get the most out of their time and the information that is presented.
Presented by Aaron Shapiro, Esq. & Lauren DeLuca, Esq., Connolly Gallagher LLP

Women in Government
March 13 | 12:30 to 3:30 p.m.
This session will discuss the role of women in government, International City/County Management Association (ICMA) statistics, tips and tricks from women in government, and lessons we have learned along the way.
Presented by Terry Tieman, Town of Fenwick Island

Practical Concerns in Constitutional Law and Land Use
March 26 | 9:00 a.m. to Noon
This presentation will discuss constitutional doctrines that frequently impact municipal employees and their government, potential pitfalls in land use administration, and ideas for avoidance of liability.
Presented by Max Walton, Esq., Partner, Connolly Gallagher LLP

Economic Development and Your Community
March 26 | 12:30 to 3:30 p.m.
Economic development is a persistent concern of local governments, but community residents and government officials often lack a common frame of reference for understanding and interacting with the economy, both within and across individual communities. This session focuses on defining economic development from various perspectives, reviewing numerous models for understanding economic growth and change, outlining economic development policy approaches at the local and regional levels, and discussing methods to track and report economic progress at the local level.
Presented by Troy Mix, Institute for Public Administration

A How-To Guide to Using Global Information Systems
April 3 | 9:00 a.m. to Noon
Using ArcGIS Online, a free product of Esri, you will learn how to find current Delaware data and create maps and mapping applications to support your local government initiatives and your community. These mapping applications will highlight data in a visual way that is more easily understood and shared with others. In addition to the maps you make you can also include photos, videos, charts, graphs, and websites bringing your project to life.
Presented by Nicole Minni, Institute for Public Administration
Resources for Planning Climate-Resilient Communities

April 3 | 12:30 to 3:30 p.m.
This session will cover the predicted impacts of climate change, sea level rise, and associated flooding and environmental change on Delaware’s communities and municipalities. The presentation will highlight what the DNREC Delaware Coastal Programs office is doing to assist communities with planning for these impacts. Learn about mapping tools and other resources for communities, residents, and businesses to identify best practices for becoming more resilient in the face of changing conditions.
Presented by Kelly Valencik, Delaware Department of Natural Resources and Environmental Control

How to Successfully Manage Your Infrastructure

April 9 | 9:00 a.m. to Noon
For virtually all municipalities, the infrastructure network is its most significant investment. Ensuring that the infrastructure is well-maintained must be a top priority. However, many factors play into the decisions regarding infrastructure repairs, and these decisions are often complicated by budget constraints. Having an objective, programmed approach to managing the infrastructure network enables a municipality to maximize the impact of tax dollars invested by making well-informed decisions, both now and in the future.
This presentation will highlight the key questions to be asked, lay out the basic steps required in developing an asset management plan, discuss the desired features and functionality of an infrastructure management program and review the keys to implementing and maintaining a successful program.
Presented by Alan Kercher, P.E., The Kercher Group, Inc.

Emergency Management and the Whole Community

April 9 | 12:30 to 3:30 p.m.
This session will discuss the field of emergency management and provide an overview of the “whole community” approach utilized in the State of Delaware. Participants will review the role that municipal clerks play in the emergency management process. The presentation will assist participants in identifying potential state and federal resources that could make their communities more resilient to natural or man-made disasters.
Presented by Joshua Kelly & Erin Norris, Delaware Emergency Management Agency

Aging in Place

April 24 | 9:00 a.m. to Noon
This presentation outlines why Aging in Place is vital for communities throughout Delaware. Participants will learn strategies to make their communities more age-friendly.
Presented by Julia O’Hanlon, Institute for Public Administration

Ethical Conduct in Government

April 24 | 12:30 to 3:30 p.m.
The State Code of Conduct sets forth specific ethical standards to guide the conduct of state and municipal employees, officers, and officials. This seminar provides information about prohibited conduct with reference to real life examples. During the training, discussions will focus on the role of ethics in state and municipal government, how ethics affects employees and influences the public. The training also provides information about the role of the State Public Integrity Commission in issuing advisory opinions on whether certain conduct is prohibited; granting waivers to specific prohibitions where permitted; and investigating complaints of unethical conduct.
Presented by Deborah J. Moreau, Esq., Commission Counsel, Delaware State Public Integrity Commission

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