The Institute for Public Administration presents

2020 Delaware Municipal Clerks Institute

MARCH 6, 13, 26, AND APRIL 3, 9, 24

This 40-hour program consists of six sessions on Thursdays and Fridays, with a “snow date” of May 1.

9:00 a.m. to 4 p.m.
Check-in begins at 8:30 a.m.

Kent County Levy Court Building
555 Bay Road Dover, DE 19901

$495 Registration Fee
Includes graduation luncheon and morning and afternoon snacks

Scholarship info available

Registration Deadline
February 21, 2020

REGISTER ONLINE
www.bidenschool.udel.edu/ipa/events/upcoming

Course Topics (*MMC topics) Include:

• Cybersecurity*
• Ethical Concerns for Local Governments
• Women in Government
• Facilitating Effective Meetings in Public Administration
• Practical Concerns in Constitutional Law and Land Use
• Economic Development for Local Governments*
• A Primer in Human Resources Law*
• A How-to Guide to Using Global Information Systems (GIS)
• Creating a Flood-Ready Community
• Asset Management in Local Municipalities*
• Emergency Management Planning for Local Officials*
• Aging in Place*

The International Institute of Municipal Clerks recognizes IPA’s Municipal Clerks Institute for CMC and MMC certification.